

Hartley Parish Plan Steering Committee

Notice of meeting to be held at Manor Field Pavilion on Tuesday 22nd March at 8pm

Peter Mayer, secretary
15 March 2005

Agenda

1. Apologies
2. Minutes of meeting of 3 March 2005 (Appendix)
3. Matters Arising from these minutes
4. Report of Vital Villages and Wellfield meetings
5. Questionnaire
6. Publicity
7. Treasurer's report
8. Fundraiser's report
9. Parish Plans and Village Design Statements
9. Correspondence
10. Any other business
11. Next meeting - Tuesday 12th April 2005

cc. Gerald Cramp (chairman), Hannah Conroy, Sandra Edwards, Shirley Fairman, Derek Griffin, Malcolm Harris, Mark Heeley, Peter Mayer, Ivy Sharp, Margaret Solman, Hannah Wildman, Sheri Wildman; Julie Hoad (for information)

Hartley Parish Plan Steering Committee

Minutes of meeting held on 3 March 2005 at Manor Field Pavilion

Meeting commenced at 8pm

Present

Gerald Cramp (chairman); Hannah Conroy, Derick Griffin, Mark Heeley, Peter Mayer, Ivy Sharp, Margaret Solman, Hannah Wildman, Sheri Wildman.

On behalf of the committee, Gerald welcomed the new members Hannah Conroy and Hannah Wildman, thanking them for their interest in the project.

1. Apologies

Sandra Edwards, Shirley Fairman

2. Minutes of meeting held on 15 February 2005

These were agreed without amendment.

3. Matters Arising

(a) Peter reported he had e-mailed Sgt Smith, but had not yet written to English Heritage.

(b) Gerald informed the committee of a "Planning for Vital Communities" seminar at Guildford on 18 March. It was agreed he and possibly Derick should attend.

(c) Gerald also said he had spoken to Alex Melling at Sevenoaks and the Leigh Parish Plan group.

4. Fund Raising

Mark said he has written again to Communities in Rural Kent, but has not heard anything further to their initial positive assessment of our application. He has also drafted the statements for the Awards for All application. It was also agreed that Gerald should speak to Julie Hoad about the £100 voted to this committee by the Parish Council.

5. Youth Project

Gerald said the committee had realised from the outset that it was vital to involve young people, a lesson learned from other groups. We need to identify problems and facilities wanted, to include in the final report. The parish council youth questionnaire was mentioned, Hannah W thought it was difficult to be "into" things that aren't available locally. She thought young people would welcome the proposed youth shelter, as they don't always want to go to places supervised by adults. Hannah C raised concerns that most of the proposed new facilities were more for boys than girls.

It was agreed that the two Hannahs should consult with others, and come up with suggestions for Gerald to include in the revised draft of the questionnaire.

6. Publicity

Gerald reported that the exhibition was now in the library, and he is speaking to the Horticultural Society (9/3), Wellfield (9-10/3), Annual Parish Meeting (18/3), Friends of All Saints (22/4) and Guides (end April). Other organisations members felt should be contacted included Schools, URC, Social and Country Club and Scouts. It was agreed Gerald should talk to local organisations as requested.

Further publicity was agreed upon - (a) Gerald to write articles for the Hart and Town and Country Post; (b) Ivy to supply roll for banner, which Derick will paint; (c) Sheri to design posters and (d) Boards on stakes for posters to be obtained.

A publicity event for between 10 and 3 on preferably 21 May in All Saints' Hall was agreed (*as Peter is a member of the Parochial Church Council, who are owners of the Hall, he declared an interest and took no part in the decision of which hall to book*). It is planned to use the day to provide a springboard for the final push to get questionnaires returned and to draw for the hamper then.

7. Questionnaire

Further amendments were made to the questionnaire at the suggestion of Mark. Peter reported he had been experimenting with Access database to collate the response. We hope Hartley Parish Council will be able to print 50 copies of the trial questionnaire for distribution at the meeting of 22 March and collection by the following meeting of 14 April. It was agreed that the questionnaire should be given to the other volunteers for their views, as well as a number to each committee member to distribute.

For the final questionnaire, Gerald said he would be compiling rounds of approximately 100 houses.

8. Correspondence from West Kent Housing

We have received a letter from West Kent Housing, who are in the process of preparing a neighbourhood plan for the Wellfield area, which will involve doorstep interviews. They have invited us to a Stakeholders planning day on 9 March and an open day for locals on 10 March. It was agreed Gerald should attend both days, and Ivy the latter.

9. Any other business

None

10. Next meetings

Tuesday 22 March 2005 at Manor Field Pavilion, 8pm

Tuesday 12 April 2005 at Manor Field Pavilion, 8pm

Meeting closed at 10.43pm