

Hartley Parish Plan Steering Committee

Notice of meeting to be held at Manor Field Pavilion on Monday 27 June, 8pm

Peter Mayer, secretary
25 June 2005

Agenda

1. Apologies
2. Minutes of meeting of 19 May 2005 (Appendix 1)
3. Matters Arising from these minutes
4. Questionnaire - analysis, follow up analysis, follow up of underrepresented areas
5. Fundraiser's report
6. Treasurer's report
7. Correspondence
8. Any other business
9. Next meeting

cc. Gerald Cramp (chairman), Hannah Conroy, Shirley Fairman, Derek Griffin, Malcolm Harris, Mark Heeley, Peter Mayer, Ivy Sharp, Margaret Solman, Hannah Wildman, Sheri Wildman; Julie Hoad (for information)

Hartley Parish Plan Steering Committee

Minutes of meeting held on 19 May 2005 at Manor Field Pavilion

Present

Gerald Cramp (chairman); Hannah Conroy, Derick Griffin, Mark Heeley, Peter Mayer, Ivy Sharp, Margaret Solman

1. Apologies

Shirley Fairman, Malcolm Harris

2. Minutes of meeting held on 4 May 2005

They were agreed without amendment.

3. Matters Arising

Sevenoaks Council - Gerald has not been able to speak to Brian Ramsay yet about funding.

4. Questionnaires

Gerald reported that all 2,129 have now been distributed, and he thanked Derick for making the post boxes. So far 491 have been completed (23.1%), however Wellfield (10%) and Bramblefield (11%) are well below average. Questionnaires are being delivered more or less equally between the three shops.

5. Publicity

The banners for the open day are now up.

Gerald said he had spoken to the Southfleet Residents' Association and would be speaking to Hartley Primary School.

6. Open Day

The meeting discussed the final arrangements for the open day. Ivy said she had got sponsorship for the refreshments and a large number of items for the prize draw.

7. Fundraiser

(a) Awards for All - Mark said the application form is now ready to sign.

(b) Communities in Rural Kent - Mark has not heard whether they have received our application yet.

(c) DEFRA - Mark said they have not put the details on their website yet.

8. Treasurer

The new signatories to the account are being sorted out.

9. Correspondence

Gerald said he had sent letters of thanks to Costcutters, the Post Office, and Mini-Market.

10. Any other business

Nothing to report

11. Next meetings

Monday 27th June 2005 at Manor Field Pavilion, 8pm

Meeting closed at 9.46pm