

# Hartley Parish Plan Steering Committee

Notice of meeting to be held at Manor Field Pavilion on Monday 22 August, 8pm

Peter Mayer, secretary  
14 August 2005

## Agenda

1. Apologies
2. Minutes of meeting of 1 August 2005 (Appendix 1)
3. Matters Arising from these minutes
4. Questionnaire - analysis, follow up analysis, follow up of underrepresented areas, report
5. Autumn event
6. Village Design Statement
7. Fundraiser's report
8. Treasurer's report
9. Correspondence
10. Any other business
11. Next meeting

cc. Gerald Cramp (chairman), Hannah Conroy, Derek Griffin, Malcolm Harris, Mark Heeley, Peter Mayer, Ivy Sharp, Margaret Solman, Hannah Wildman, Sheri Wildman; Julie Hoad (for information)

# Hartley Parish Plan Steering Committee

Minutes of meeting held on 1 August 2005 at Manor Field Pavilion

## Present

Gerald Cramp (chairman); Derick Griffin, Malcolm Harris, Peter Mayer, Ivy Sharp, Margaret Solman

## 1. Apologies

Mark Heeley

Gerald reported that Shirley Fairman has written to say that, due to other commitments she is unable to continue as a committee member. However she wishes the committee well, and says she will help on an ad hoc basis. Thanks were expressed for her help.

## 2. Minutes of meeting held on 27 June 2005

They were agreed without amendment

## 3. Matters Arising

(a) Database - Gerald produced a draft of the letter of thanks to Caroline Porter.

(b) Hartley Primary School - Gerald circulated the pictures from the Hartley Primary School competition on the plan. Members said they were very impressed with the high quality of the entries, and Gerald said all had been given prizes.

## 4. Fundraiser

As Mark is on holiday, this was deferred until the next meeting.

## 5. Treasurer

As Mark is on holiday, this was deferred until the next meeting.

## 6. Questionnaire

(a) Bramblefield follow up questionnaire - several amendments were proposed to the draft. Gerald to prepare a revised draft for the next meeting.

(b) Results - Peter circulated the results of the tick box replies from the database to date, while Deryck (Hartley South) and Gerald (Wellfield) circulated reports based on the written answers. There were more written answers to analyse which were distributed to the following: Deryck (Hartley North); Margaret (Church Road and Ash Road) and Malcolm (Hartley West).

## 7. Autumn Event

Gerald said he had provisionally booked the Church Centre for 8 October. The committee agreed the purpose would be to present the results and to advance the village design statement, for which Gerald is collecting information at present.

## 8. Any other business

(a) Committee Membership - Ivy felt that additional members of the committee were needed. This was agreed by other committee members, who were asked to consider if they knew anyone who wanted to join.

(b) Publicity - Gerald to speak to the Youth Worker and the head at Axton Chase School, and Margaret to speak to the head at Our Lady of Hartley RC school to improve response to the questionnaire.

## 9. Next meetings

Monday 22nd August 2005 at Manor Field Pavilion, 8pm

Meeting closed at 9.30pm