

# Hartley Parish Plan Steering Committee

Notice of meeting to be held at Manor Field Pavilion on Thursday 8th September, 8pm

Peter Mayer, secretary  
3 September 2005

## Agenda

1. Apologies
2. Minutes of meeting of 22 August 2005 (Appendix 1)
3. Matters Arising from these minutes
4. Parish Plan
5. Autumn event
6. Village Design Statement
7. Fundraiser's report
8. Treasurer's report
9. Correspondence
10. Any other business
11. Next meeting

cc. Gerald Cramp (chairman), Hannah Conroy, Derick Griffin, Malcolm Harris, Mark Heeley, Peter Mayer, Ivy Sharp, Margaret Solman, Hannah Wildman, Sheri Wildman; Julie Hoad (for information)

# Hartley Parish Plan Steering Committee

Minutes of meeting held on 22 August 2005 at Manor Field Pavilion

## Present

Gerald Cramp (chairman); Derick Griffin, Malcolm Harris, Mark Heeley, Peter Mayer, Ivy Sharp, Margaret Solman

## 1. Apologies

No apologies were received.

## 2. Minutes of meeting held on 1 August 2005

They were agreed with one amendment - the meeting closed at 10.15pm.

## 3. Matters Arising

(a) Parish Plan - it was agreed this will be an agenda item in future.

(b) Schools - Gerald and Margaret will speak to the schools when they are back in September.

## 4. Questionnaire

(a) Peter circulated the running totals after 728 questionnaires had been input. He highlighted the imbalances in age and housing tenure profile against the census.

(b) Committee members circulated reports on the written answers from various areas of the village, followed by discussion on the findings.

(c) Bramblefield Follow-up Questionnaire - Gerald's draft was adopted with minor amendments. To be delivered in September.

(d) Report - the writing of the report was divided as follows: Peter (Questionnaire results), Mark (Youth, Litter/Vandalism), Malcolm (Roads & Public Transport), Margaret (Health), Derick (Housing). Preliminary drafts to be completed by next meeting.

## 5. Village Design Statement

Gerald has produced a proposed outline, which the committee adopted. He will now develop the ideas further and people will be consulted at the open day.

## 6. Autumn Event

This will be on October 22nd . Ivy to arrange refreshments.

## 7. Fundraiser

Mark reported that we had received a £5,000 grant from Awards for All (Lottery), which has already been paid into the bank. It must be spent by 2 August 2006, and he has to do an annual report. He outlined the wide range of things the money can be spent on. Members congratulated Mark on his achievement and hard work.

Mark said he had received a note from DEFRA, and will look into it further.

## 8. Treasurer

Mark reported that the current account stands at nil, but the Reserve account is £5,090.87. There are bills to pay for postage and school prizes.

## 9. Correspondence

None received

## 10. Any other business

None

## 11. Next meeting

Thursday 8th September, 8pm

Meeting closed at 10.29pm