

# Hartley Parish Plan Steering Committee

Notice of meeting to be held at Manor Field Pavilion on Tuesday 4th October, 8pm

Peter Mayer, secretary  
25 September 2005

## Agenda

1. Apologies
2. Minutes of meeting of 8 September 2005 (Appendix 1)
3. Matters Arising from these minutes
4. Autumn event
5. Treasurer's report
6. Fundraiser's report
7. Correspondence
8. Village Design Statement
9. Parish Plan
10. Any other business
11. Next meeting

cc. Gerald Cramp (chairman), Hannah Conroy, Derek Griffin, Malcolm Harris, Mark Heeley, Peter Mayer, Ivy Sharp, Margaret Solman, Hannah Wildman, Sheri Wildman; Julie Hoad (for information)

# Hartley Parish Plan Steering Committee

Minutes of meeting held on 8 September 2005 at Manor Field Pavilion

## Present

Gerald Cramp (chairman); Malcolm Harris, Mark Heeley, Peter Mayer, Ivy Sharp,

## 1. Apologies

Hannah Conroy, Derick Griffin, Margaret Solman, Hannah Wildman, Sheri Wildman

## 2. Minutes of meeting held on 22 August 2005

They were agreed without amendment.

## 3. Matters Arising

(a) Bramblefield Questionnaire - Derick and Ivy delivered the survey forms on Tuesday, and already Gerald has received phone calls in response. It was agreed that Ivy, Mark and Peter to arrange collection, Peter to prepare leaflet to leave with those who are out, saying they can post to freepost address.

(b) Youth Day - Gerald to prepare board, Mark to drop it off on 17th September at Manor Field. Ivy will be able to attend for about an hour.

## 4. Autumn Event

It was agreed that it will be to present the results of the questionnaire, and draft Village Design Statement, and ask for comments. Gerald to (i) arrange publicity and (ii) prepare Village Design Statement boards, Peter to (i) add details to website (ii) prepare summary of questionnaire report for boards.

## 5. Treasurer

Mark reported that there is £5,090.87 in the account with no outstanding expenses, but costs for freepost and hall hire expected in October.

## 6. Fundraiser

Nothing to report.

## 7. Correspondence

We have received an invite to a presentation on Regeneration for Small Rural Towns on 16 September. Ivy said she may be able to go.

## 8. Village Design Statement

Gerald will send a draft to all committee members, and invited comments by the next meeting.

## 9. Parish Plan

Derick had prepared the chapter on housing, and Peter on the survey. The others to be done by the next meeting.

## 10. Any Other Business *(it was agreed this be taken out of sequence after item 4)*

(a) South Eastern Plan - several committee members agreed to attend one of the public meetings.

## 11. Next meeting

Tuesday 4th October, 8pm. It was agreed agenda should be in the same order as this meeting.

Meeting closed at 9.35pm